



# Call for Bilateral Mobility Project Proposals

## Identification information

Partner country:	<b>Czech Republic</b>
Partner organisation:	<b>Czech Academy of Sciences (CAS)</b>
Programme:	<b>Mobility</b>
Period:	<b>2023 – 2024</b>

## Legal framework

The call is based on Agreement on Scientific Cooperation of the year 2020 between the Czech Academy of Sciences (hereinafter referred to as CAS) and the Slovak Academy of Sciences (hereinafter referred to as SAS), and in accordance with art. 2 par. 2 of the Act No. 283/1992 Coll., on the Czech Academy of Sciences, as amended, and art. 3 par. 2 of the Statutes of the Czech Academy of Sciences.

## Basic definitions

### Objectives

- Improvement of scientific cooperation between both countries;
- Stimulation of involvement of young researchers and PhD students;
- Supporting research teams aspiring to cooperate on large international projects in the future;
- Enabling the use of methodology, infrastructure and equipment for the mutual benefit of both institutions.

### Eligibility criteria

Project proposals from **all research fields** are accepted.

Maximum project duration is **2 years, i.e. 24 months**; extension beyond this period is not permitted.

Project proposals can be submitted:

- **On the Czech side** by a [CAS institute](#);
- **On the Slovak side** by a [SAS institute or center](#)

In case applicant submits more than one project proposal within one call, only one of them can be funded.

Only two subsequent projects realized by the same research teams can be funded.

Applicant submitting a project proposal following a running project with the same team must justify the need for a continuing project and describe outcomes of the running project. This shall be stated in the Project Proposal form in the part “Description of the project”.

### Research team

Each research team consists of:

- One principal investigator (senior or junior researcher);
- One or more co-investigators.



Research team members are divided into four categories:

- Senior researchers (5 or more years after receiving PhD);
- Junior researchers – postdocs (less than 5 years after receiving PhD);
- PhD students;
- Others (e.g. engineers, technicians).

#### On the Czech side:

- All members must be employees of the CAS institutes.
- Out of the whole team, at least 1/3 must be junior researchers or PhD students.

#### On the Slovak side:

- All members must be employees of the SAS institutes.
- Out of the whole team, at least 1/3 must be junior researchers or PhD students.

### Financial provisions

Financial contributions must be calculated and provided in compliance with the valid national legislation and internal regulations of the partner organisations.

**Up to 8 (eight)** two-year mobility projects shall be selected for funding.

#### On the Czech side:

- Financial contribution shall be provided by the CAS towards the costs of the Czech research team.
- The maximum financial contribution shall be **CZK 40,000** per mobility project per year.
- **Eligible costs:** mobility costs and research costs (consumables, services, small equipment, and networking – conferences, lectures, workshops etc.).
- Min. 50% of the requested financial contribution shall be used to cover mobility costs: travel and living expenses.
- Non-eligible costs are: personnel, large equipment (exceeding CZK 80,000), overheads.
- The ratio between mobility and research costs requested in the project proposal shall be maintained on the project level as well as yearly. Transferring financial contributions between these two categories is allowed if the minimal ratio is maintained.
- The course of project implementation will be monitored through annual and final reports including use of financial means, justification of costs and possible transfers between categories.

#### On the Slovak side:

- Financial contribution shall be provided by the SAS to the Slovak research team.
- The maximum financial contribution shall be **EUR 1,500** per mobility project per year.
- **Eligible costs:** mobility costs and research costs (consumables, services, small equipment).
- Max. 30% of the approved financial contribution can be used to cover research costs: consumables, services, small equipment.
- Non-eligible costs are: personnel, large equipment (exceeding EUR 1,700), overheads.
- There are no eligible indirect costs.
- The course of project implementation will be monitored through annual and final reports including use of financial means and justification of costs.



## Project proposal submission

Project proposals must be submitted in parallel to both partner organisations.

### On the Czech side:

- Project proposals in Czech or English must be complete and submitted within the stated deadline exclusively via the “KIS” online application.
- You are requested to register in the KIS application using the following link <https://kis.avcr.cz/kis2/oms/register> and fill in a project proposal. After finishing your proposal, you shall forward it through your KIS account to the Director of your CAS Institute for its approval. The Director shall approve your proposal by submitting the project proposal to OMS KAV ČR (Division of International Cooperation, Head Office of the CAS) via his KIS account. **Bear in mind that all project proposals must be submitted by the CAS Institute Directors by 12 June 2022.**
- Proposals submitted in any other way may be rejected on formal grounds.

By submitting project proposal, the applicant:

- Agrees to processing of personal data contained in the project proposal pursuant to the relevant Czech legislation;
- Declares that the information he/she stated is accurate, true and complete and that he/she is aware that if otherwise they will face all the legal consequences;
- Declares that, if approved, he/she will during the realization of the project follow:
  - [The Code of Ethics of Researchers at the Czech Academy of Sciences;](#)
  - [The European Code of Conduct for Research Integrity;](#)
  - [Recommendations of the International Commission "Self-Control in Science" \(Recommendations of the International Commission on Professional Self-Regulation in Science\)](#)

### On the Slovak side:

- Project proposals in English must be completed and submitted within the stated deadline exclusively via the Intranet online application.
- To submit a project proposal, log in to the SAS Intranet. Select Intranet Rights, Standard Rights, Bilateral Mobility Call and fill in a project proposal. After finishing your proposal, you shall forward it through your Intranet account to the Director of your SAS Institute for its approval. The Director shall approve your proposal. Once the project proposal is approved by the Director, it will be automatically sent to OMS Úrad SAV (Department of International Cooperation, Office of the SAS) via his/her Intranet account. **All project proposals must be submitted by the SAS Institute Directors by 12 June 2022.**
- Proposals submitted in any other way may be rejected on formal grounds.

By submitting project proposal, the applicant:

- Agrees to processing of personal data within the meaning of the Act No. 18/2018 Coll., On Personal Data Protection, as amended;
- Declares that the information he/she stated is accurate, true and complete and that he/she is aware that if otherwise they will face all the legal consequences;
- Declares that, if approved, he/she will during the realization of the project follow:
  - The SAS Code of Ethics;
  - [The European Code of Conduct for Research Integrity](#) (Slovak translation available [here](#)).



## Evaluation and Selection

Consists of two-step process:

- At the national level, each partner organisation evaluates submitted proposals based on its internal rules and prepares a ranking list.
- At the international level, both partner organisations exchange their ranking lists, merge them, negotiate the final ranking and approve the proposals selected for funding. Total number of projects approved for funding is dependent on the financial possibilities of both partner organizations.

## Criteria for evaluation of project proposals

- **Quality of the project:**
  - Scientific relevance (concept, innovative character in relation to the state-of-the art, quality of objectives);
  - Methodology, work plan of activities and outputs;
  - Impact of project results, their dissemination and exploitation.
- **Quality of research teams:**
  - Composition and expertise of research teams;
  - Complementarity, methodology and equipment; previous cooperation and outputs;
  - Justification of collaboration needs.
- **Active involvement of junior researchers and PhD students.**
- **Added value and broader impact of bilateral cooperation.**

## Schedule

<b>14 April 2022</b>	<b>Announcement of the call for project proposals</b>
<b>12 June 2022 24:00</b>	<b>Deadline for submission of project proposals</b>
Sept./Oct. 2022	Completion of the assessment at national level
November 2022	Completion of the joint assessment at international level
	Approval of the final results by both partner organisations
<b>December 2022</b>	<b>Announcement of results</b>

## Contact persons

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