

Call for Mobility Project Proposals

Identification

Partner country:	Czech Republic
Partner organisation:	Czech Academy of Sciences (CAS)
Programme:	Mobility
Implementation period:	1.1.2025 – 31.12.2026
Maximum project duration:	2 years, i.e. 24 months
	Extension beyond this period is not permitted.

The Call is open from 15 April until 10 June 2024 (23:59)

Legal framework

The call is based on the Agreement on Scientific Cooperation of the year 2020 between the Czech Academy of Sciences (hereinafter referred to as “CAS”) and the Slovak Academy of Sciences (hereinafter referred to as “SAS”), and in accordance with art. 2 par. 2 of the Act No. 283/1992 Coll., on the Czech Academy of Sciences, as amended, and art. 3 par. 2 of the Statutes of the Czech Academy of Sciences.

Basic definitions

Objectives

- improvement of scientific cooperation between both countries
- stimulation of involvement of early career researchers and PhD students
- support of research teams aspiring to cooperate on large international projects in the future
- enabling the use of methodology, infrastructure and equipment for the mutual benefit of both countries

Eligibility criteria

Project proposals from **all research fields** are accepted.

Project proposals can be submitted:

- **on the Czech side** by the [CAS institutes](#)
- **on the Slovak side** by a [SAS institute or center](#)

In case applicant submits more than one project proposal within one call, only one of them can be funded.

Only two subsequent mobility projects implemented by the same research team can be funded.

Applicant submitting a project proposal following a running project with the same team must justify the need for a continuing project and describe outcomes of the running project. This must be stated in the project proposal form in the part “Short description of the project and methodology”.

Research team

Each research team consists of:

- one principal investigator (senior or junior researcher)
- one or more co-investigators

Research team members are divided into four categories:

- senior researchers (5 or more years after receiving PhD);
- junior researchers – postdocs (less than 5 years after receiving PhD);
- PhD students;
- others (e.g. engineers, technicians)

On the SAS side

- All members must be employees of the SAS institutes.
- Out of the whole team, at least 1/3 must be junior researchers or PhD students.

On the CAS side

- All research team members must be employees of the CAS institutes.
- Out of the whole team, at least 1/3 must be junior researchers or PhD students.

Financial provisions

Financial contribution must be calculated and provided in compliance with the valid national legislation and internal regulations of the partner organisations.

Up to 8 (eight) two-year mobility projects can be selected for funding within this call.

SAS funding regulations

- Financial contribution shall be provided by the SAS to the Slovak research team.
- The maximum financial contribution shall be **EUR 1,500** per mobility project per year.
- **Eligible costs:** mobility costs and research costs (consumables, services, small equipment).
- Max. 30% of the approved financial contribution can be used to cover research costs: consumables, services, small equipment.
- Non-eligible costs are: personnel, large equipment, overheads.
- There are no eligible indirect costs.
- The course of project implementation will be monitored through annual and final reports including use of financial means and justification of costs.

CAS funding regulations

- CAS provides financial contribution only towards the costs of the Czech research team.
- The maximum financial contribution is **CZK 40,000** per mobility project per year (12 months).
- Eligible costs are non-investment costs of the CAS research team:
 - **mobility costs (abroad):**
 - travel and living expenses, conference fee in the partner country
 - if justified, travel and living expenses, conference fee in a “third” country (if active participation in a conference, directly related to the project)

- **research costs (directly related to the project implementation):**
 - consumables
 - services (incl. travel expenses related to the project within the Czech Republic)
 - small equipment (up to CZK 80,000)
 - networking (organisation of conferences, workshops, etc., in the Czech Republic, conference fee at a conference held in the Czech Republic)
- **Min. 50 % of the requested financial contribution must be used to cover mobility costs each year of the project implementation.**
- **Non-eligible costs are:** personnel, large equipment (exceeding CZK 80,000), overheads, or any investment costs.
- **Eligibility of all costs will be assessed based on specific justification in the project proposal.**
- The course of project implementation will be monitored through annual and final reports including use of financial means, justification of costs and possible transfers between cost categories.
- A successful project proposal shall be funded based on the respective grant that shall be provided to the CAS institute in accordance with the Guideline of the Academy Council of the CAS on Grants Provided by the Czech Academy of Sciences.

Project proposal submission

Project proposals must be submitted in parallel to both partner organisations according to their instruction. Only project proposals considered eligible by both partner organisations will be evaluated.

On the SAS side

- Project proposals in English must be completed and submitted within the stated deadline exclusively via the Intranet online application.
- To submit a project proposal, log in to the SAS Intranet. Select Intranet Rights, Standard Rights - Calls of the Department of International Cooperation, Bilateral Mobility Call and fill in a project proposal. After finishing your proposal, you shall forward it through your Intranet account to the Director of your SAS Institute for its approval. The Director shall approve your proposal. Once the project proposal is approved by the Director, it will be automatically sent to OMS Úrad SAV (Department of International Cooperation, Office of the SAS) via his/her Intranet account. **All project proposals must be submitted by the SAS Institute Directors by 10 June 2024.**
- Proposals submitted in any other way may be rejected on formal grounds.

By submitting project proposal, the applicant:

- Agrees to processing of personal data within the meaning of the Act No. 18/2018 Coll., On Personal Data Protection, as amended;
- Declares that the information he/she stated is accurate, true and complete and that he/she is aware that if otherwise they will face all the legal consequences;
- Declares that, if approved, he/she will during the realization of the project follow:
 - The SAS Code of Ethics;
 - [The European Code of Conduct for Research Integrity](#)

On the CAS side

- **Complete project proposals in Czech or English must be submitted in the KIS application and simultaneously via the CAS data mailbox within the stated deadline.**
- **Only project proposals submitted simultaneously in the KIS application and via the CAS data mailbox by the deadline of the call are considered as submitted and will be evaluated.**
- Project proposals submitted in any other way will be rejected on formal grounds.

The process of submitting a project proposal is as follows:

- 1) The applicant (PI) is requested to register in the KIS application as “an applicant” at <https://kis.avcr.cz/kis2/oms/register>, and fill in a project proposal.
- 2) After completing the project proposal, the applicant (PI) must forward the complete project proposal via her/his KIS account to the director of the respective CAS institute for approval – the director will receive a notification e-mail.
- 3) The director of the CAS institute must approve and submit the project proposal to OMS KAV ČR (Division of International Cooperation, Head Office of the CAS) via her/his KIS account, and simultaneously send it as a PDF document to the CAS data mailbox (CAS ID fr6adt5) by the stated deadline.

By submitting a project proposal, the director of the CAS institute and the applicant (PI):

- Confirms she/he has read and understood the Privacy Policy (<https://www.avcr.cz/en/academic-public/international-affairs/bilateral-cooperation/Currently-announced-programmes/>). She/he confirms that the partner principal investigator as well as the members of both research teams are also familiar with the Privacy Policy.
- Confirms that the CAS institute will support the project in accordance with Guideline No. 15/2019 of the Academy Council of the CAS from 26 November 2019 on the Support for International Cooperation at the Research Institutes of the Czech Academy of Sciences, as subsequently amended in Guideline No. 17/2021.
- Declares that the information she/he stated is accurate, true and complete and that she/he is aware that if otherwise, there may be legal consequences.
- Declares that, if approved, during the implementation she/he will follow:
 - [The Code of Ethics for Researchers of the Czech Academy of Sciences](#)
 - [The European Code of Conduct for Research Integrity \(Revised Edition 2023\)](#)

Evaluation and Selection

Consists of two-step process:

- At the national level, each partner organisation evaluates submitted project proposals based on its internal rules and prepares a ranking list.
- At the international level, both partner organisations shall mutually approve a list of submitted project proposals, exchange their ranking lists, merge them, negotiate the final ranking and approve the project proposals selected for funding. Total number of mobility projects approved for funding is dependent on the financial possibilities of both partner organisations.

Criteria for evaluation of project proposals

- **Scientific and formal quality:**

- quality of project implementation (concept, approach, methodology, time schedule, outcomes)
- state-of-the-art
- innovation potential and perspective to broaden knowledge
- expected mutual benefits for both research teams
- potential of project results and its possible outreach
- **Quality of research teams:**
 - justification of collaboration needs
 - competence and qualification of research team members
 - level of involvement of junior researchers and PhD students
 - research teams' complementarity

Schedule

15 April 2024

Announcement of the call for project proposals

10 June 2024 23:59

Deadline for submission of project proposals

Sept./Oct. 20224

Completion of the assessment at national level

November 20224

Completion of the joint assessment at international level

Nov./Dec. 20224

Approval of the final results by both partner organizations

December 2022

Announcement of results

Contact persons

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